



NADLEH WHUT'EN

JOB POSTING

Band Designate Representative – Full time

POSITION DESCRIPTION

The primary objective of Band Designate Representative (BDR) practice is to address the needs of community members, achieving a pathway towards restorative policy and practice that supports and honors Carrier Sekani peoples' cultural systems of caring and resiliency. This also includes the development of prevention and educational programs, one on one support and home visits to ensure families have opportunities to increase their ability to effectively care for their children and develop or maintain healthy family dynamics that promote resilience.

RESPONSIBILITIES

Depending on the case, the Band Designated Representative may undertake the following activities, as provided for by the Child and Family Services Act (BC):

Prevention and Intervention Strategies:

- Perform assessments, implement goal plans and collect data and charting on progress
- Develop community programming based on demonstrated need as outlined in community plans and individual goal plans
- Provide advocacy for individuals and families as required to ensure their rights and the holistic best interests of the child(ren) are upheld.

Compliance:

- Comply with local, provincial and federal government laws, standards and regulations (Child and Family Services Act, Aboriginal Operational Procedures and Standards Indicators)
- File duty to report litigation

Band Representation:

- Represent the First Nation at Court as a Party to Child Welfare proceedings
- Participate in care plan meetings, family group conferences, and planning meetings for children in care
- Prepare, respond to, and process legal documents as required by the Court
- To liaise with other First Nation Band Representatives, Agencies and Legal Counsel
- Accompany MCFD workers during investigations
- Ensure that band members are fully aware of their rights
- Support and work with CSFS Family Preservation Team and CSFS Community Wellness Team

Case Evaluation/Development:

- Compilation of all relevant case-related information and documentation
- Client's plan of care and progress

Administrative:

- Ensure files are maintained and updated on a regular basis
- Data collection, and submission of reports

Supporting the revitalization of Nadleh Whut'en, language, governance structure and belief systems by:

- Maintaining a connection to the land
- Facilitating healthy families and youth interaction

KNOWLEDGE, SKILLS, AND ABILITIES / PREFERRED SKILLS

- Have a working knowledge and understanding of Carrier language cultural governance structure and belief systems

- Able to interpret legal documents
- Ability to work independently
- Excellent interpersonal, verbal and written communication skills
- Willing to work flexible hours and travel with minimal notice
- Socio-economic prevention strategies
- Community resources knowledge and networking abilities
- Knowledge of Jordan's Principal, CSFS life cycle model, parenting education, child development, health, wellness and healing, addictions, family violence, abuse, self-esteem, disabilities, case management and knowledge or willing to learn the Carrier language
- Prevention, intervention and crisis intervention skills
- Ability to formulate effective community, family and individual goal plans, care and treatment plans
- Computer skills using Microsoft Office suite (MS Word, Excel)
- Maintain confidentiality concerning client files

QUALIFICATIONS & EDUCATIONAL REQUIREMENTS

- Desired Qualifications: A minimum, post-secondary education or Social Work Diploma and/or Legal Services Diploma
- Minimum qualifications: Social Services Certificate or Equivalent
- Social Services working experience with a First Nation's Community is an asset
- Experience working with First Nation people
- Experience working with children and families
- Clear criminal record check
- Must possess a valid class 5 driver's license and reliable vehicle; must provide driver's abstract

Applications will be accepted until the position is filled.

Please apply by emailing resume to: kgeorge@nadleh.ca

****Only those selected for an interview will be contacted & preference will be given to band members if qualified ****